

United Way of Brevard County, Inc.

June 30,
2017 and 2016

Financial
Statements

Independent Auditors:



WHITTAKER COOPER
FINANCIAL GROUP

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WHITTAKER COOPERSM

FINANCIAL GROUP

*Certified Public Accountants and Consultants
A Professional Association*

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
United Way of Brevard County, Inc.
Cocoa, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of United Way of Brevard County, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Brevard County, Inc. as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 5, 2017, on our consideration of United Way of Brevard County, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering United Way of Brevard County, Inc.'s internal control over financial reporting and compliance.

Whittaker Cooper Financial Group

Whittaker Cooper Financial Group
Melbourne, Florida
October 5, 2017

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2017

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Total</u> |
|---|---------------------|-----------------------------------|---------------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | \$ 1,019,377 | \$ 308,199 | \$ 1,327,576 |
| Investments | 2,611,538 | - | 2,611,538 |
| Grant and contract receivables | 270,510 | - | 270,510 |
| Unconditional promises to give, net | 2,051,783 | - | 2,051,783 |
| Inventory- gifts in kind | 38,658 | - | 38,658 |
| Prepaid expenses | 23,013 | - | 23,013 |
| | <u>6,014,879</u> | <u>308,199</u> | <u>6,323,078</u> |
| PROPERTY AND EQUIPMENT, net | 258,308 | - | 258,308 |
| OTHER ASSETS | <u>21,748</u> | <u>-</u> | <u>21,748</u> |
| | <u>\$ 6,294,935</u> | <u>\$ 308,199</u> | <u>\$ 6,603,134</u> |
| LIABILITIES AND NET ASSETS | | | |
| CURRENT LIABILITIES | | | |
| Accounts payables, trade | \$ 187,506 | \$ - | \$ 187,506 |
| Accrued compensated absenses | 33,760 | - | 33,760 |
| Other current liabilities | 45,738 | - | 45,738 |
| Board approved agency allocations payable | 2,828,272 | - | 2,828,272 |
| Donor designations payable | 486,613 | - | 486,613 |
| | <u>3,581,889</u> | <u>-</u> | <u>3,581,889</u> |
| COMMITMENTS AND CONTINGENCIES | | | |
| NET ASSETS | | | |
| Unrestricted | | | |
| Undesignated | 1,899,979 | - | 1,899,979 |
| Board designated for specific purposes | 813,067 | - | 813,067 |
| | <u>2,713,046</u> | <u>-</u> | <u>2,713,046</u> |
| Temporarily restricted | - | 308,199 | 308,199 |
| | <u>2,713,046</u> | <u>308,199</u> | <u>3,021,245</u> |
| | <u>\$ 6,294,935</u> | <u>\$ 308,199</u> | <u>\$ 6,603,134</u> |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2016

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Total</u> |
|---|---------------------|-----------------------------------|---------------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | \$ 563,346 | \$ 340,141 | \$ 903,487 |
| Investments | 2,570,900 | - | 2,570,900 |
| Grant and contract receivables | 264,867 | - | 264,867 |
| Unconditional promises to give, net | 2,190,273 | - | 2,190,273 |
| Inventory- gifts in kind | 27,816 | - | 27,816 |
| Prepaid expenses | 22,597 | - | 22,597 |
| | <u>5,639,799</u> | <u>340,141</u> | <u>5,979,940</u> |
| PROPERTY AND EQUIPMENT, net | 264,188 | - | 264,188 |
| OTHER ASSETS | <u>26,837</u> | <u>-</u> | <u>26,837</u> |
| | <u>\$ 5,930,824</u> | <u>\$ 340,141</u> | <u>\$ 6,270,965</u> |
| LIABILITIES AND NET ASSETS | | | |
| CURRENT LIABILITIES | | | |
| Accounts payables, trade | \$ 61,314 | \$ - | \$ 61,314 |
| Accrued compensated absenses | 39,015 | - | 39,015 |
| Other current liabilities | 54,591 | - | 54,591 |
| Board approved agency allocations pble. | 2,803,553 | - | 2,803,553 |
| Donor designations payable | 589,946 | - | 589,946 |
| | <u>3,548,419</u> | <u>-</u> | <u>3,548,419</u> |
| COMMITMENTS AND CONTINGENCIES | | | |
| NET ASSETS | | | |
| Unrestricted | | | |
| Undesignated | 1,614,429 | - | 1,614,429 |
| Board designated for specific purposes | 767,976 | - | 767,976 |
| | <u>2,382,405</u> | <u>-</u> | <u>2,382,405</u> |
| Temporarily restricted | - | 340,141 | 340,141 |
| | <u>2,382,405</u> | <u>340,141</u> | <u>2,722,546</u> |
| | <u>\$ 5,930,824</u> | <u>\$ 340,141</u> | <u>\$ 6,270,965</u> |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF ACTIVITIES
YEAR ENDED JUNE 30, 2017

| SUPPORT AND REVENUES | Temporarily | | Total |
|--|---------------------|-------------------|---------------------|
| | Unrestricted | Restricted | |
| Campaign revenue | | | |
| Gross campaign results | \$ 5,503,214 | \$ 652,360 | \$ 6,155,574 |
| Less donor designated | (914,415) | (233,398) | (1,147,813) |
| Less change in provision for uncollectible pledges | (259,840) | (24,558) | (284,398) |
| Net campaign revenue | <u>4,328,959</u> | <u>394,404</u> | <u>4,723,363</u> |
| Other revenue | | | |
| Contributions - noncampaign | 313,267 | - | 313,267 |
| Contributions - gifts in kind | 635,331 | - | 635,331 |
| Endowment investment income | 8,124 | - | 8,124 |
| Endowment contributions | 72,194 | - | 72,194 |
| Endowment unrealized gain | 16,537 | - | 16,537 |
| Grants and contracts | 1,538,999 | - | 1,538,999 |
| Investment income | 159,300 | - | 159,300 |
| Administration service fee revenue | 36,990 | - | 36,990 |
| Special event (net of expenses) | (4,369) | - | (4,369) |
| Other | 54,315 | - | 54,315 |
| Total other revenue | <u>2,830,688</u> | <u>-</u> | <u>2,830,688</u> |
| Net assets released from restrictions | <u>426,346</u> | <u>(426,346)</u> | <u>-</u> |
| Total revenues, gains and other support | <u>7,585,993</u> | <u>(31,942)</u> | <u>7,554,051</u> |
| EXPENSES | | | |
| Program | 6,390,515 | - | 6,390,515 |
| Management and general | 269,524 | - | 269,524 |
| Fundraising | 595,313 | - | 595,313 |
| Total expenses | <u>7,255,352</u> | <u>-</u> | <u>7,255,352</u> |
| INCREASE (DECREASE) IN NET ASSETS | 330,641 | (31,942) | 298,699 |
| NET ASSETS, beginning of year | <u>2,382,405</u> | <u>340,141</u> | <u>2,722,546</u> |
| NET ASSETS, end of year | <u>\$ 2,713,046</u> | <u>\$ 308,199</u> | <u>\$ 3,021,245</u> |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016

| SUPPORT AND REVENUES | Temporarily | | Total |
|--|---------------------|-------------------|---------------------|
| | Unrestricted | Restricted | |
| Campaign revenue | | | |
| Gross campaign results | \$ 5,698,586 | \$ 579,468 | \$ 6,278,054 |
| Less donor designated | (1,036,269) | (169,132) | (1,205,401) |
| Less change in provision for uncollectible pledges | (294,178) | (23,973) | (318,151) |
| Net campaign revenue | <u>4,368,139</u> | <u>386,363</u> | <u>4,754,502</u> |
| Other revenue | | | |
| Contributions - noncampaign | 265,230 | - | 265,230 |
| Contributions - gifts in kind | 545,443 | - | 545,443 |
| Endowment investment income | 6,501 | - | 6,501 |
| Endowment contributions | 63,771 | - | 63,771 |
| Endowment unrealized gain | 619 | - | 619 |
| Grants and contracts | 1,373,281 | - | 1,373,281 |
| Investment income | 57,623 | - | 57,623 |
| Administration service fee revenue | 37,856 | - | 37,856 |
| Special event (net of expenses) | (6,435) | - | (6,435) |
| Other | 26,408 | - | 26,408 |
| Total other revenue | <u>2,370,297</u> | <u>-</u> | <u>2,370,297</u> |
| Net assets released from restrictions | <u>392,567</u> | <u>(392,567)</u> | <u>-</u> |
| Total revenues, gains and other support | <u>7,131,003</u> | <u>(6,204)</u> | <u>7,124,799</u> |
| EXPENSES | | | |
| Program | 6,124,404 | - | 6,124,404 |
| Management and general | 297,596 | - | 297,596 |
| Fundraising | 564,549 | - | 564,549 |
| Total expenses | <u>6,986,549</u> | <u>-</u> | <u>6,986,549</u> |
| INCREASE (DECREASE) IN NET ASSETS | 144,454 | (6,204) | 138,250 |
| NET ASSETS, beginning of year | <u>2,237,951</u> | <u>346,345</u> | <u>2,584,296</u> |
| NET ASSETS, end of year | <u>\$ 2,382,405</u> | <u>\$ 340,141</u> | <u>\$ 2,722,546</u> |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2017

| | Community Impact and Program Services | Management and General | Fundraising | Total |
|--|--|-----------------------------------|--------------------|---------------------|
| DIRECT PROGRAM EXPENSE | | | | |
| Allocations to agencies | \$ 2,828,272 | \$ - | \$ - | \$ 2,828,272 |
| Strategic allocations and internal designations | 677,423 | - | - | 677,423 |
| Grant expenditures | 487,421 | - | - | 487,421 |
| | <u>3,993,116</u> | <u>-</u> | <u>-</u> | <u>3,993,116</u> |
| SALARIES, WAGES, AND EMPLOYEE BENEFITS | | | | |
| Salaries and wages | 1,088,758 | 162,042 | 294,910 | 1,545,710 |
| Payroll taxes | 82,784 | 11,899 | 22,406 | 117,089 |
| Employee benefits | 282,475 | 39,093 | 61,420 | 382,988 |
| | <u>1,454,017</u> | <u>213,034</u> | <u>378,736</u> | <u>2,045,787</u> |
| OTHER EXPENSES | | | | |
| Campaign supplies | - | - | 5,913 | 5,913 |
| Computer software | 14,326 | 1,767 | 6,750 | 22,843 |
| Contractual services | 28,330 | 7,824 | 22,273 | 58,427 |
| Contributor/volunteer recognition | 1,909 | 5 | 4,389 | 6,303 |
| Equipment leases/maintenance | 10,045 | 2,218 | 5,147 | 17,410 |
| Insurance | 8,107 | 998 | 2,648 | 11,753 |
| Mileage and local travel | 52,783 | 3,529 | 7,825 | 64,137 |
| Miscellaneous | 810 | 12,566 | 5,415 | 18,791 |
| Office supplies | 11,330 | 1,478 | 4,136 | 16,944 |
| Occupancy | 50,826 | 4,013 | 11,507 | 66,346 |
| Payments to affiliated organizations | 45,770 | 10,743 | 29,527 | 86,040 |
| Postage | 3,939 | 2,302 | 4,923 | 11,164 |
| Printing and advertising | 5,905 | 486 | 52,704 | 59,095 |
| Staff and volunteer development | 35,522 | 5,530 | 13,111 | 54,163 |
| Subscriptions, fees, and dues | 6,824 | 643 | 2,939 | 10,406 |
| Telephone | 35,980 | 4,621 | 11,619 | 52,220 |
| | <u>312,406</u> | <u>58,723</u> | <u>190,826</u> | <u>561,955</u> |
| NONCASH EXPENSES | | | | |
| In-kind contributions | 614,557 | (6,000) | 16,550 | 625,107 |
| Depreciation and amortization | 16,419 | 3,767 | 9,201 | 29,387 |
| | <u>630,976</u> | <u>(2,233)</u> | <u>25,751</u> | <u>654,494</u> |
| TOTAL EXPENSES | <u>\$ 6,390,515</u> | <u>\$ 269,524</u> | <u>\$ 595,313</u> | <u>\$ 7,255,352</u> |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2016

| | Community Impact and Program Services | Management and General | Fundraising | Total |
|--|--|-----------------------------------|--------------------|---------------------|
| DIRECT PROGRAM EXPENSE | | | | |
| Allocations to agencies | \$ 2,803,553 | \$ - | \$ - | \$ 2,803,553 |
| Strategic allocations and internal designations | 586,996 | - | - | 586,996 |
| Grant expenditures | 493,869 | - | - | 493,869 |
| | <u>3,884,418</u> | <u>-</u> | <u>-</u> | <u>3,884,418</u> |
| SALARIES, WAGES, AND EMPLOYEE BENEFITS | | | | |
| Salaries and wages | 1,020,745 | 182,973 | 284,403 | 1,488,121 |
| Payroll taxes | 78,065 | 13,701 | 22,012 | 113,778 |
| Employee benefits | 271,767 | 38,437 | 57,710 | 367,914 |
| | <u>1,370,577</u> | <u>235,111</u> | <u>364,125</u> | <u>1,969,813</u> |
| OTHER EXPENSES | | | | |
| Campaign supplies | 1,092 | - | 6,570 | 7,662 |
| Computer software | 15,340 | 2,241 | 6,653 | 24,234 |
| Contractual services | 32,092 | 3,495 | 22,705 | 58,292 |
| Contributor/volunteer recognition | 2,270 | 64 | 4,246 | 6,580 |
| Equipment leases/maintenance | 12,399 | 3,258 | 4,729 | 20,386 |
| Insurance | 7,284 | 1,174 | 2,252 | 10,710 |
| Mileage and local travel | 43,734 | 1,265 | 11,648 | 56,647 |
| Miscellaneous | 116 | 16,710 | 7,359 | 24,185 |
| Office supplies | 11,537 | 844 | 3,883 | 16,264 |
| Occupancy | 49,934 | 5,958 | 12,060 | 67,952 |
| Payments to affiliated organizations | 42,328 | 11,959 | 24,389 | 78,676 |
| Postage | 5,188 | 2,959 | 5,822 | 13,969 |
| Printing and advertising | 6,836 | 1,179 | 49,865 | 57,880 |
| Staff and volunteer development | 31,781 | 7,486 | 16,554 | 55,821 |
| Subscriptions, fees, and dues | 5,748 | 317 | 2,234 | 8,299 |
| Telephone | 31,609 | 5,145 | 10,471 | 47,225 |
| | <u>299,288</u> | <u>64,054</u> | <u>191,440</u> | <u>554,782</u> |
| NONCASH EXPENSES | | | | |
| In-kind contributions | 552,978 | (6,000) | - | 546,978 |
| Depreciation and amortization | 17,143 | 4,431 | 8,984 | 30,558 |
| | <u>570,121</u> | <u>(1,569)</u> | <u>8,984</u> | <u>577,536</u> |
| TOTAL EXPENSES | \$ 6,124,404 | \$ 297,596 | \$ 564,549 | \$ 6,986,549 |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2017 AND 2016

| | 2017 | 2016 |
|--|---------------------|-------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Increase in net assets | \$ 298,699 | \$ 138,250 |
| Adjustments to reconcile the increase in net assets to net cash provided by (used in) operating activities | | |
| Depreciation and amortization | 29,387 | 30,558 |
| Unrealized gains on investments | (127,015) | (7,269) |
| (Increase) decrease in operating assets | | |
| Grant and contract receivables | (5,643) | (130,290) |
| Unconditional promises to give | 138,490 | 113,275 |
| Inventory - gifts in kind | (10,842) | (25,311) |
| Prepaid expenses | (416) | 3,690 |
| Other assets | 117 | (1,870) |
| Increase (decrease) in operating liabilities | | |
| Accounts payables, trade | 126,192 | 7,125 |
| Accrued compensated balances | (5,255) | 16,538 |
| Other current liabilities | (8,853) | 17,726 |
| Board approved agency allocations payable | 24,719 | (238,832) |
| Donor designations payable | (103,333) | 13,836 |
| NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES | 356,247 | (62,574) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Purchases of property and equipment | (18,535) | (17,968) |
| Net purchases of investments | 86,377 | (96,098) |
| NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES | 67,842 | (114,066) |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | 424,089 | (176,640) |
| CASH AND CASH EQUIVALENTS, beginning of year | 903,487 | 1,080,127 |
| CASH AND CASH EQUIVALENTS, end of year | \$ 1,327,576 | \$ 903,487 |
| SUPPLEMENTAL DISCLOSURE OF NONCASH ACTIVITIES | | |
| In-kind contribution of goods and services | \$ 635,331 | \$ 545,443 |

See accompanying notes

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and nature of activities

United Way of Brevard County, Inc. (UWBC or the Organization) is a health and human services not-for-profit organization with headquarters located in Cocoa, Florida. UWBC began operations in 1957 and was established to provide assistance to the Brevard County community through resource development, community planning, and direct community services. We are governed by a volunteer Board of Directors representing many interests within the County and had 37 employees as of June 30, 2017.

Our mission is to be Brevard’s leader in mobilizing the caring power of our community.

To accomplish our mission, UWBC coordinates an annual fundraising campaign and strategically distributes funds to local programs based on the potential return on investment and quantifiable results. In addition to the annual fundraising campaign, your United Way, guided by a Board of Directors, sets community priorities that will improve lives and strengthen our community. To do that, we must help build the skillsets necessary to move from merely surviving to thriving. That is why we are focusing on three fundamental building blocks that allow you to move beyond poverty to a better quality of life – Education, Income, and Health. Together, those building blocks create a sturdy foundation not just for one family, but our entire community.

- **Education** - Quality education is the cornerstone of our work in changing lives and strengthening our community. Research shows that a strong educational foundation leads to better employment opportunities and a more competitive workforce. Higher educational attainment is a direct corollary to higher income, better health and a host of other factors that make individuals and communities more productive. United Way’s educational strategies include greater access to books, expanding reading mentoring and reducing summer learning loss.
- **Income** - Without the ability to pay their mortgage or rent, families may find it impossible to achieve a sense of security, let alone take the steps necessary to create a better life for themselves. That’s why our work in income is focused on helping people become financially stable through the following programs: Volunteer Income Tax Assistance (VITA) sites and financial education classes. Local VITA site volunteers prepare tax returns for low-to-moderate income workers, saving preparation costs, and assisting with eligible tax credit claims. The financial education (FDIC ‘Money Smart’ course) teaches how to budget, save money, and use credit wisely.
- **Health** - Being healthy is vital, making it possible for youth to be successful in school, individuals to be productive at work, and for all to live a good life. Our United Way was able to make our community healthier by focusing our efforts on Health Care Access/Literacy, Child Abuse Prevention (Healthy Families) and United Way’s Feed and Read Program. Through a grant from the University of South Florida, United Way navigators assisted consumers, small businesses, and their employees as they looked for health coverage with the online Health Insurance Marketplace. Through funding from the Ounce of Prevention, Health Families Brevard helps local families prevent child abuse and neglect and promotes healthy child development. Finally, our Feed and Read Program is a cross promotional strategy addressing summer hunger and reading loss by providing children with books each week, take-home meals, and trained reading mentors.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Organization and nature of activities (continued)

- **Housing Opportunities for Persons with AIDS Program (HOPWA)** - UWBC serves as the fiscal agent for the HOPWA program which provides mortgage, rent, and utilities assistance to persons that qualify under a grant from the Florida Department of Health.
- **Gifts in Kind Program** - UWBC provides health and human service organizations access to quality donated goods to improve the agency's ability to provide services that make our community safer and stronger.
- **Disaster Preparedness and Response** - In the event of a disaster in Brevard County, UWBC is responsible for staging and managing Brevard County's Four Points of Distribution, staffing and assisting in the management of Emergency Support Function 15 (Donations and Volunteer Management), staffing the Disaster Response Centers established by FEMA (Federal Emergency Management Agency), and management of Volunteers Reception Center. The United Way Volunteer Corp has been created to recruit and train volunteers to assist with these responsibilities, as well as to help support staffing at the 2-1-1 call center.

UWBC is a member of the United Way Worldwide (Worldwide). As such, UWBC is committed to comply with the requirements contained in the Worldwide's *Financial Statement Standards* and *Cost Deduction Standards*.

Financial Statement Presentation

The Organization has adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-205, Not-for-Profit Entities – Presentation of Financial Statements. Under FASB ASC 958-205, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions are satisfied within the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When the purpose has been fulfilled or upon the expiration of time restrictions, temporarily restricted net assets are reclassified to unrestricted net assets. As permitted by the Standard, the Organization does not use fund accounting. The Organization had no permanently restricted net assets as of June 30, 2017 and 2016.

Cash and cash equivalents

For purposes of the statement of cash flows, UWBC considers all unrestricted, highly liquid investments with an initial maturity of three months or less to be cash equivalents. Campaign donations collected under federal and state campaigns are maintained separately from operating accounts and used for those campaign designations.

Investments

Investments are reported in the statement of financial position at fair value based on quoted market prices. Investment income consists of interest income, dividend income, and realized and unrealized investment gains and losses.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Grant and Contract Receivables

It is the policy of UWBC management to review the outstanding receivables at year-end to determine the collectability of the accounts. Based on current account composition and historical experience, management considers all receivables to be fully collectible, and as such, no allowance for uncollectible receivables has been reported on the accompanying statements of financial position as of June 30, 2017 and 2016.

Unconditional promises to give

Campaigns are conducted on a calendar year basis. The majority of unconditional promises to give are made during the fall pledge drive and are due by the end of the following campaign year, which typically runs from March through the following February. Thus, campaign contributions are treated as temporarily restricted in the year of the campaign and are transferred to unrestricted the following year when the time restriction has expired and the campaign proceeds are used to fund UWBC's programs and supporting services.

An allowance for uncollectible pledges is calculated for each campaign. The allowance for uncollectible pledges is based on gross pledges. This allowance takes into consideration historical collection experience and current economic factors. An allowance for uncollectible pledges of 6% for the 2015, 2016, and 2017 campaign years was recognized.

Inventory- gifts in kind

Inventory consists of donated merchandise to be distributed to nonprofit organizations in Brevard County and is reflected at its fair value (see Donated services and materials).

Property and equipment

Buildings, improvements, and furniture and equipment are recorded at cost if purchased or at estimated fair value at date of donation if donated. UWBC capitalizes all items with a cost of \$2,500 or more and an estimated useful life of at least three years. Depreciation is computed on the straight line basis over the expected useful lives of the assets, with buildings and improvements depreciated over thirty nine years and furniture and equipment over three to twelve years. Other expenditures for repairs and maintenance are charged to expenses as incurred. The carrying amount and accumulated depreciation of assets that are sold or retired are removed from the accounts in the year of disposal and any resulting gain or loss is included in the statement of activities.

Allocations payable to agencies

UWBC annually allocates funds to its partner agencies. The Board of Directors approves the total amount of allocations to be distributed for the next fiscal year. The amounts allocated to the individual agencies are determined by community volunteers during the annual fund distribution process. Once the Board approves the allocations, agreements are executed with the agencies prior to June 30th of each year. Allocations are recognized when communicated to the agencies as an expense and a liability.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Donor designations

Donor designations are cash or pledges that the donor specifically directs to a particular 501(c)(3) health and human service organization. Under accounting principles generally accepted in the United States of America, donor designations do not constitute campaign revenue or program expense and are reported on the statement of financial position as a current liability. These funds are held by UWBC as an agent and are distributed to the intended organizations when collected, net of a 10.6% service fee for the 2016 campaign or a maximum of \$75 per donor.

Net assets

Not-for-profit organizations are required by generally accepted accounting principles in the United States of America to classify net assets into three categories based on the existence or absence of donor-imposed restrictions:

Unrestricted net assets - those that are not subject to any donor-imposed restrictions.

Temporarily restricted net assets - those subject to donor-imposed use or time restrictions that expire either when the contributions are used for their stipulated purposes or when the time restrictions expire. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently restricted net assets - those subject to donor-imposed restrictions that neither expire with the passage of time nor can be met or removed by UWBC. As of June 30, 2017 and 2016, UWBC had no permanently restricted net assets.

All contributions to UWBC are considered available for unrestricted use unless specifically restricted by the donor. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire during the fiscal year in which the contributions are received. Investment income that is limited to specific uses by donor restrictions is reported as an increase in unrestricted net assets if the restrictions are met within the same reporting period as the income is recognized. All other donor-restricted contributions, unless permanently restricted, are reported as temporarily restricted net assets which are reclassified to unrestricted net assets in future periods when the donor stipulations have been met.

Board designated net assets are voluntary, Board approved segregations of the UWBC unrestricted net assets for specific purposes.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Support and revenue recognition

Pledges and other donations are recognized as revenue when received or when the donor makes an unconditional promise to give to UWBC, whichever is earlier. Noncash donations are recorded at their estimated fair value on the date of receipt. Conditional promises to give, including cost reimbursable grants, are recognized when the conditions on which they depend are substantially met.

Contributions are recognized as revenue, increasing unrestricted net assets unless the donor restricts their use to a particular period or purpose. In the absence of donor stipulations to the contrary, UWBC reports pledges restricted for use as time restricted to that period. Time restrictions expire when the pledges are due. Purpose restrictions expire when the contributed resources are spent for their stipulated purpose.

UWBC does not receive membership dues or service charges from charitable organizations participating as members in the federation.

Fundraising expenses

Fundraising expenses are recognized when incurred, regardless of the campaign year to which they relate.

Functional expenses

Expenses are charged to each function or grant based on direct expenditures incurred. All other expenditures or support costs not directly chargeable to a specific function or grant are allocated using various bases.

Compensated Absences

Employees of the Organization are entitled to paid vacation and personal days off depending on their job classification, length of service, and other factors. The Organization's policy is to recognize the costs of the compensated absences when earned and has accrued a liability for compensated absences of \$33,760 (2017) and \$39,015 (2016) as reported on the statement of financial position.

Advertising costs

UWBC expenses its advertising costs as incurred. Advertising expenses were \$59,095 (2017) and \$57,880 (2016).

Income taxes

UWBC is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in the financial statements.

FASB ASC 740, *Accounting for Income Taxes*, prescribes a recognition threshold and measurement attribute of the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return.

Management evaluates the Organization's tax positions on an annual basis, both past and current. If management determines that a past or current tax position is uncertain then a tax liability is calculated to represent the increase in taxes anticipated upon examination. As of June 30, 2017, management has determined that all past and current tax positions were likely to be realizable and sustainable upon examination and that the calculation of a tax liability was not necessary.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Income taxes (continued)

Tax years ended June 30, 2014 through 2017 remain subject to possible examination by the Internal Revenue Service.

Donated services and materials

A substantial number of volunteers donate significant amounts of their time to support UWBC's fundraising campaign and community initiatives. However, since the donated time does not meet the criteria for recognition under the applicable accounting standards, the costs of the donated time is not included in the financial statements. During the year ended June 30, 2017, approximately 15,900 service hours were donated by over 2,400 volunteers. During the year ended June 30, 2016, approximately 21,000 service hours were donated by over 2,300 volunteers.

Donated materials are reflected as support in the accompanying statement of activities at their estimated fair value at the date of receipt. A corresponding In-kind contributions expense for distributed donations is recorded on the statement of functional expenses. Donated materials that were not yet distributed to agencies are reflected as Inventory- gifts in kind on the statement of financial position. Under its Gifts in Kind program, UWBC received a total of \$635,331 (2017) and \$545,443 (2016) in donated materials.

UWBC provides health and human services organizations access to quality donated goods to improve the ability to provide services that make the community safer and stronger. Under this program, UWBC received \$505,255 (2017) and \$454,329 (2016) of donated materials.

UWBC also receives donations of materials that enhance the delivery of services under certain grant programs. Donated services and materials received for grant programs were \$130,076 (2017) and \$91,114 (2016).

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts and disclosures. Actual results could differ from these estimates.

Reclassifications

Certain amounts in 2016 financial statements have been reclassified for comparative purposes to conform to the presentation in the 2017 financial statements.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 2 – CONCENTRATIONS

Credit risk

The Organization maintains its cash and cash equivalents, and certificate of deposit balances in financial institutions that are insured by the Federal Deposit Insurance Corporation (FDIC) for up to \$250,000 per depositor. At June 30, 2017, the Organization’s uninsured cash and cash equivalents balances were approximately \$422,481.

UWBC maintains its cash equivalents and investments with a brokerage firm that is a member of the Securities Investor Protection Corporation (SIPC). Cash and investment held at a member brokerage firm are insured by the SIPC up to \$500,000 per customer, including a maximum of \$250,000 for cash. These investments are also covered by additional insurance that was provided by the brokerage firm through Lloyd's Central Fund. At June 30, 2017, UWBC's uninsured cash equivalents and investments balances approximated \$211,538.

Economic dependency

At June 30, 2017 and 2016, UWBC received 83% and 78%, respectively, of its unrestricted support and revenues from the annual community campaign and certain federal and local grants were as follows:

| Source | 2017 | | |
|--------------------------------|-------------------------|--------------------------|------------|
| | Support and revenues | Promises to give, net | Receivable |
| Annual Community Campaign, net | \$ 4,723,363 | \$ 2,051,783 | \$ - |
| Healthy Families Grant | 787,023 | - | 187,636 |
| HOPWA | 245,326 | - | 62,237 |

| Source | 2016 | | |
|--------------------------------|-------------------------|--------------------------|------------|
| | Support and revenues | Promises to give, net | Receivable |
| Annual Community Campaign, net | \$ 4,754,502 | \$ 2,190,273 | \$ - |
| Healthy Families Grant | 580,581 | - | 40,720 |
| HOPWA | 303,930 | - | 70,843 |

UWBC is dependent upon undesignated contributions from corporate and individual donors to support its program services. The level of such contributions can be affected by economic conditions in the Brevard County area. In addition, the choice on the part of donors to designate their gifts to specific agencies can result in reduced funding available for allocations and grants. A decrease in undesignated contributions could adversely impact UWBC’s ability to provide community services and allocate funds to local not-for-profit organizations.

In addition, UWBC is dependent upon continued grant awards and funding. If funding were reduced or terminated, there would be a significant negative impact in services that can be provided to the community.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 3 – FAIR VALUE MEASUREMENTS

FASB ASC 820, *Fair Value Measurements and Disclosures*, established a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

- | | |
|---------|--|
| Level 1 | Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the organization has the ability to access. |
| Level 2 | Inputs to the valuation methodology include <ul style="list-style-type: none">▪ Quoted prices for similar assets or liabilities in active markets;▪ Quoted prices for identical or similar assets or liabilities in inactive markets;▪ Inputs other than quoted prices that are observable for the asset or liability;▪ Inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability. |
| Level 3 | Inputs to the valuation methodology are unobservable and significant to fair value. |

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2017 and 2016.

Investments in securities: Valued using quoted market prices in an active market.

Mutual funds: Valued at the net asset value of shares held at year-end.

Donated life insurance policy: Valued at the reported cash surrender value as determined by the insurer using a proprietary model.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 3 – FAIR VALUE MEASUREMENTS (continued)

The following table sets forth by level, within the fair value hierarchy, the Organization’s assets at fair value as of June 30, 2017 and 2016:

| Assets at fair value as of June 30, 2017 | | | | |
|---|--------------|---------|----------|--------------|
| | Level 1 | Level 2 | Level 3 | Total |
| Mutual funds | \$ 2,611,538 | \$ - | \$ - | \$ 2,611,538 |
| Donated life insurance policy | - | - | 8,903 | 8,903 |
| | \$ 2,611,538 | \$ - | \$ 8,903 | \$ 2,620,441 |

| Assets at fair value as of June 30, 2016 | | | | |
|---|--------------|---------|----------|--------------|
| | Level 1 | Level 2 | Level 3 | Total |
| Investment in securities | \$ 2,290,826 | \$ - | \$ - | \$ 2,290,826 |
| Mutual funds | 280,074 | - | - | 280,074 |
| Donated life insurance policy | - | - | 9,020 | 9,020 |
| | \$ 2,570,900 | \$ - | \$ 9,020 | \$ 2,579,920 |

Level 3 Gains and Losses

The following table sets forth a summary of changes in the fair value of the Organization’s level 3 assets for the year ended June 30, 2017:

| | |
|-----------------------------------|--------------------------------------|
| | <u>Donated life insurance policy</u> |
| Balance, beginning of year | \$ 9,020 |
| Add: Policy premiums | 2,003 |
| Less: Costs and other adjustments | <u>2,120</u> |
| Balance, end of year | <u>\$ 8,903</u> |

NOTE 4 – INVESTMENTS

UWBC’s investments are measured at fair value based on unadjusted quoted market process within active markets. Any change in fair value is included as a component of current earnings. Dividends on marketable equity securities are recognized as income when declared. Gains and losses upon disposal are determined on the first-in, first-out basis. Long-term investments consist of assets with maturities in excess of one year from the date of the statement of financial position. Investments consist of short-term equity securities of \$2,611,538 (2017) and \$2,570,900 (2016).

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 4 – INVESTMENTS (continued)

The following schedule summarizes the investment and endowment income in the statement of activities:

| | 2017 | 2016 |
|---|-------------------|-------------------|
| Investments: | | |
| Interest and dividend income | \$ 49,862 | \$ 51,380 |
| Net realized and unrealized gains (losses) | 109,438 | 6,243 |
| Endowments: | | |
| Interest and dividend income | 8,124 | 6,501 |
| Contributions | 72,194 | 63,771 |
| Net realized and unrealized gains (losses) | 16,537 | 619 |
| | \$ 256,155 | \$ 128,514 |

The fair value of invested assets assigned to Board designations for special purpose endowments was 438,591 (2017) and \$343,273 (2016).

NOTE 5 – UNCONDITIONAL PROMISES TO GIVE, NET

Unconditional promises to give to UWBC for the next fiscal year are measured at fair value. Future cash flows from UWBC's annual campaign are estimated using experience gained from previous campaigns. UWBC had net unconditional promises to give of \$2,051,783 (2017) and \$2,190,273 (2016), which included allowances for estimated uncollectible pledges of \$385,993 (2017) and \$390,860 (2016). Unconditional promises to give are expected to be collected in less than one year.

NOTE 6 – PROPERTY AND EQUIPMENT

At June 30, 2017 and 2016, property and equipment consisted of the following:

| | 2017 | 2016 |
|---------------------------|-------------------|-------------------|
| Land | \$ 20,000 | \$ 20,000 |
| Building and improvements | 419,904 | 401,370 |
| Vehicle | 27,500 | 27,500 |
| Furniture and equipment | 207,126 | 207,126 |
| | 674,530 | 655,996 |
| Accumulated depreciation | (416,222) | (391,807) |
| | \$ 258,308 | \$ 264,189 |

Depreciation expense charged to operations was \$24,415 (2017) and \$25,692 (2016).

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 7 – OTHER ASSETS

At June 30, 2017 and 2016, other assets consisted of the following:

| | <u>2017</u> | <u>2016</u> |
|-------------------------------|------------------|------------------|
| Computer software | \$ 83,093 | \$ 83,093 |
| Accumulated amortization | <u>(70,248)</u> | <u>(65,276)</u> |
| | 12,845 | 17,817 |
| Donated life insurance policy | <u>8,903</u> | <u>9,019</u> |
| | <u>\$ 21,748</u> | <u>\$ 26,836</u> |

Amortization expense related to the computer software charged to operations was \$4,972 (2017) and \$4,866 (2016).

The donated life insurance policy represents the cash surrender value of a single life insurance policy received by UWB through the United Way Life program offered by United Way Worldwide which enables United Way donors to make gifts through the use of life insurance products from a range of insurance companies. The policy has a current death benefit of \$100,000 with UWB named as the beneficiary. All policy premiums are paid by the insured and considered to be contributions to UWB.

NOTE 8 – LINE OF CREDIT

In December 2016, UWBC established a securities based line of credit with a credit limit of \$1,025,000. The interest rate is at the one-month LIBOR plus 3.00%. For the year ended June 30, 2017, there were no funds drawn or paid on the line of credit. There was no interest expense for the line of credit for the year ended June 30, 2017.

NOTE 9 – BOARD APPROVED AGENCY ALLOCATIONS PAYABLE

Unconditional promises to give to member agencies for the next fiscal year are measured at fair value. Future cash flows from UWBC's annual campaign are estimated using experience gained from previous campaigns. UWBC's board approved agency allocations payable were \$2,828,272 (2017) and \$2,803,553 (2016).

NOTE 10 – DONOR DESIGNATIONS PAYABLE

Donor designations are defined in FASB ASC 958-605-25 as agent transactions. Donor designated assets include cash or pledges intended by the donors to be transferred through UWBC to specified beneficiaries. Donor designated funds payable to third parties were \$486,613 (2017) and \$589,946 (2016).

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 11 – NET ASSETS

As of June 30, 2017 and 2016, net assets were comprised of the following:

| | <u>2017</u> | <u>2016</u> |
|--|---------------------|---------------------|
| Unrestricted: | | |
| Unrestricted - Gifts in kind inventory | \$ 38,658 | \$ 27,816 |
| Unrestricted - Property and equipment | 258,308 | 264,189 |
| Unrestricted - Undesignated | 1,603,013 | 1,322,424 |
| Board designated for specific purposes: | | |
| Strategic initiatives | 322,885 | 373,112 |
| Endowment | 438,591 | 343,273 |
| Disaster relief | <u>51,591</u> | <u>51,591</u> |
| Total unrestricted net assets | <u>2,713,046</u> | <u>2,382,405</u> |
| Temporarily restricted: | | |
| Temporarily restricted as to purpose: | | |
| Disaster Relief | 677 | - |
| Emerging leaders | 2,079 | 2,956 |
| Grants and Sponsorships | 2,100 | - |
| Internal designations: | | |
| Health | 102,030 | 80,937 |
| Education | 151 | 25,300 |
| Other | 19,947 | 17,131 |
| Harris Milestones | 29,866 | 7,376 |
| Temporarily restricted due to time restrictions: | | |
| Campaign revenue (current year) | <u>151,349</u> | <u>206,441</u> |
| Total temporarily restricted net assets | <u>308,199</u> | <u>340,141</u> |
| Total net assets | <u>\$ 3,021,245</u> | <u>\$ 2,722,546</u> |

Temporarily restricted net assets consist of current year campaign revenue and non-campaign revenue that has not yet met donor restrictions in the current year.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 12 – BOARD DESIGNATED ENDOWMENT

Investment policy

UWBC has an investment policy that delegates the investment responsibilities to the Finance Committee for appropriate review, as per the Investment Plan dated March, 13, 2017. This investment plan stipulates that the Executive Committee approves the investment policy and presents it to the Board of Directors.

Spending policy

UWBC has a spending policy that governs the rate at which funds are transferred from the endowment to the operating fund. The ordinary income from interest and dividends as well as gains in investments from the Endowment Fund may be distributed as deemed prudent to carry out programs for persons then present in or living in Brevard County, Florida. Transfers were made in accordance with the aforementioned spending policy.

Endowments

The Board of Directors has responsibility to manage the utilization of the endowment funds.

NOTE 13 – RETIREMENT PLAN

UWBC maintains a 401(k) retirement plan for all employees who have attained age 21 and completed the minimum service requirements. Under the plan, all employees who meet eligibility requirements may contribute up to certain limits established by the Internal Revenue Code. UWBC currently matches up to 2% of the employees' contributions to the 401(k) plan and has made an additional employer contribution of 8% all eligible employees' salaries. UWBC's retirement contributions were \$117,953 (2017) and \$119,780 (2016).

NOTE 14 – RELATED PARTY TRANSACTIONS

UWBC is a local, autonomous organization governed by a volunteer Board of Directors. UWBC has chosen to associate with United Way Worldwide and United Way of Florida. These national and state organizations provide systems through which local United Ways can act in unison on major issues affecting health and human services. Dues paid by UWBC to these organizations for assistance with planning, training, communication campaigns, and market research were \$86,040 (2017) and \$78,676 (2016).

UWBC also entered into transactions for services with a vendor that is considered a related party. UWBC paid this vendor \$14,088 (2017) and \$20,327 (2016) for contract services provided and \$65,375 (2017) and \$51,860 (2016) for reimbursable media and print services. The total amount paid to this vendor for contract and reimbursable services was \$79,463 (2017) and \$72,187 (2016). The vendor also provided an in-kind contribution of services totaling \$16,550 (2017). There was no outstanding balance for this vendor at June 30, 2017 and 2016.

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 15 – COMMITMENTS AND CONTINGENCIES

The Organization participates in various federally and state funded grant programs that are subject to review and audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of grant agreements and applicable federal and state regulations, including the expenditure of resources for allowable purposes. Any disallowance resulting from a review or audit may become a liability of the Organization. As of the date of this report, the Organization is not aware of any such instances.

NOTE 16 – LEASE COMMITMENTS

The Organization leases office space and equipment under non-cancelable operating leases. The schedule of future minimum lease payments required under these lease agreements as of June 30, 2017 is as follows:

| | <u>Office</u> | <u>Equipment</u> | <u>Total</u> |
|------|------------------|------------------|------------------|
| 2018 | \$ 20,447 | \$ 8,706 | \$ 29,153 |
| 2019 | 9,264 | 8,706 | 17,970 |
| 2020 | <u>-</u> | <u>2,902</u> | <u>2,902</u> |
| | <u>\$ 29,711</u> | <u>\$ 20,314</u> | <u>\$ 50,025</u> |

Lease expense charged to operations was \$31,390 (2017) and \$35,839 (2016).

NOTE 17 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through October 5, 2017 the date that the financial statements were available to be issued, and has determined that no material events occurred that would require disclosure.

SUPPLEMENTARY INFORMATION



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
United Way of Brevard County, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of United Way of Brevard County, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 5, 2017.

Internal Control over Financial Reporting

In planning and performing our audit, we considered United Way of Brevard County, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of United Way of Brevard County, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether United Way of Brevard County, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Whittaker Cooper Financial Group

Whittaker Cooper Financial Group

Melbourne, Florida

October 5, 2017



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE**

To the Board of Directors
United Way of Brevard County, Inc.

Report on Compliance for Each Major Federal Program and State financial project

We have audited United Way of Brevard County, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of United Way of Brevard County, Inc.'s major federal programs for the year ended June 30, 2017. United Way of Brevard County, Inc.'s major federal programs and state financial projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned cost.

Management's Responsibility

Management is responsible for compliance with requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of United Way of Brevard County, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis evidence about United Way of Brevard County, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of United Way of Brevard County, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, United Way of Brevard County, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state financial projects for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of United Way of Brevard County, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered United Way of Brevard County, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of United Way of Brevard County, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program or state financial project on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state financial project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state financial project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Whittaker Cooper Financial Group

Whittaker Cooper Financial Group
Melbourne, Florida
October 5, 2017

UNITED WAY OF BREVARD COUNTY, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2017

I. Summary of Independent Auditor's Results

Financial Statements

- A. Type of auditor's report issued: Unmodified
- B. Internal Controls over financial reporting:
- Material weakness(es) identified? _____ Yes ✓ No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes ✓ No
- C. Noncompliance material to financial statements noted? _____ Yes ✓ No

Federal Awards

- D. Type of auditor's report issued on compliance for major programs: Unmodified
- E. Internal control over major programs:
- Material weakness(es) identified? _____ Yes ✓ No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes ✓ No
- F. Audit findings related to the Uniform Guidance:
- Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? _____ Yes ✓ No

- G. Identification of program tested as a major program:

| <u>Name of Federal Program</u> | <u>CFDA Numbers</u> |
|---------------------------------------|----------------------------|
|---------------------------------------|----------------------------|

| | |
|------------------|--------|
| Healthy Families | 93.558 |
|------------------|--------|

- H. Dollar or percentage threshold used to distinguish between type A and type B program \$ 750,000
- I. Auditee qualified as low-risk auditee? ✓ Yes _____ No

UNITED WAY OF BREVARD COUNTY, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2017

II. Financial Statement Findings

None

III. Findings and Questioned Costs - Federal Awards

None

IV. Status of Prior Year Audit Findings

None

UNITED WAY OF BREVARD COUNTY, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2017

| Federal/State Agency, Pass-through Entity, State Financial Project | CFDA No. | Grantor's Contract Number | Federal Expenditures |
|--|-------------|------------------------------|-------------------------|
| FEDERAL AWARDS | | | |
| <u>U.S. Department of Health and Human Services</u> | | | |
| Passed through from the State of Florida | | | |
| Ounce of Prevention/Healthy Families Florida | | | |
| Promoting Safe and Stable Families | 93.556 | 15-20-09 | \$ 50,837 |
| Temporary Assistance for Needy Families | 93.558 | 15-20-09 | 265,763 |
| Adoption Assistance | 93.659 | 15-20-09 | 2,016 |
| Social Service Block Grant | 93.667 | 15-20-09 | 451 |
| Passed through from the University of South Florida | | | |
| Cooperative Agreement to Support Navigators in | | | |
| Federally Facilitated & State Partnership Exchanges | 93.332 | 6414-1086-00-J | 18,868 |
| Cooperative Agreement to Support Navigators in | | | |
| Federally Facilitated & State Partnership Exchanges | 93.332 | 6414-1086-01-J | 82,588 |
| <u>U.S. Department of Housing and Urban Development</u> | | | |
| Passed through from the State of Florida | | | |
| Florida Department of Health, Housing Opportunities for | | | |
| Persons with AIDS (HOPWA) | 14.241 | CODKZ | 307,563 |
| <u>U.S. Department of the Treasury - Internal Revenue Service</u> | | | |
| Volunteer Income Tax Assistance (VITA) | 21.009 | 16VITA0005 | 30,000 |
| <u>Corporation for National and Community Service</u> | | | |
| Volunteer Florida | 94.021 | 14VGHFL001 | <u>8,603</u> |
| Total expenditures of federal awards | | | <u>\$ 766,689</u> |

See accompanying notes to the
Schedule of Expenditures of Federal Awards

UNITED WAY OF BREVARD COUNTY, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2017

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of United Way of Brevard County, Inc. (the Organization) under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Pass-through entities

Pass-through entity identifying numbers are presented where available.

NOTE C – INDIRECT COST RATE

United Way of Brevard County, Inc. has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.